



HUNTER'S HILL COUNCIL

TREE & VEGETATION MANAGEMENT APPLICATION FORM

1. WHICH APPLICATION A or B (Please tick the applicable box)

A. For removal or pruning of "prescribed" vegetation within a heritage conservation area or that it is a heritage item or forms part of a heritage item.

Development Application	
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B. For removal or pruning of "prescribed" vegetation outside a heritage conservation area or that is not a heritage item or part of a heritage item.

Permit Application	
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Notes:

- Prescribed Vegetation** is listed under clause 2.3.3 of Hunters Hill Consolidated Development Control Plan 2013. The full clause is provided as Attachment 2. Trees are prescribed vegetation if they have a height of 4 metres or greater or a stem diameter of 200mm or more measured 1.4 metres above ground level (existing).
- If your property is not a heritage item Hunters Hill Consolidated Development Control Plan 2013 lists 27 species of tree that can be removed or pruned without involving Council. For five of the listed exempt species the exemption only applies if the trees are 10 metres or less in height. The exemption list is provided as Attachment 3 to this form.
- Before you visit Council with your application please read part 9 of this form, "Requirement for supporting information".

2. PROPERTY DETAILS (Where vegetation is located)

Unit No	_____	House No	_____	DP/Lot	_____
Street	_____			Nearest Cross Street	_____
Suburb	_____			Post Code	_____

3. APPLICANT

Name _____

Address _____

Email _____

Telephone _____ Alternate _____

Mobile _____ Facsimile _____

4. ACCESS TO PROPERTY

Will Council need you to be present to get access to the vegetation? Yes No

Note: If you wish to be present during an inspection by Council please be aware this will extend your processing application time.

Is there a dog on the property? Yes No



Tree & Vegetation Management—Application Form

5. CONSENT OF ALL OWNER(S) - Essential

Every owner of the vegetation must sign this form. *Where vegetation is on the boundary line between two neighbours, the consent of both property owners is required.* If the owner is a corporation, the form must be signed by the authorised director and the common seal must be stamped on this form. If the property is a unit under strata title or a lot in a community title, in addition to the owner's signature the common seal of the body corporate must be stamped on this form over the signature of the owner and signed by the chairperson or secretary of the Body Corporate or the appointed managing agent. Also a copy of the Body Corporate Minutes consenting the proposal must be attached.

Owner	_____	Owner	_____
Signature	_____	Signature	_____
Date	_____	Date	_____

As owner of the vegetation to which this application relates I/we consent to this application. I/we also give consent for authorised Council Officers or its agents, solicitors or consultants to enter our land to carry out inspections relating to this application.

Company Seal: if applicable

Where owner is a company or owner's corporation, a seal and/or ACN & ABN must be provided.

ACN	_____	ABN	_____
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Council will not accept or register the application if the consent of the owner(s) has not been provided.

If you are signing on the owner's behalf as the owner's legal representative, you must state the nature of your legal authority and attach documentary evidence (e.g. Power of Attorney, executor, trustee, company director, etc..).

6. DEVELOPMENT CONSENT HISTORY (To be completed by the Owners)

To the best of your knowledge is there a current development consent applying to the subject property that may be relevant to the assessment of this application?

Yes <input type="checkbox"/>	No <input type="checkbox"/>	DA 20 _____	Yes <input type="checkbox"/>	No <input type="checkbox"/>	DA 20 _____
Owner	_____		Owner	_____	
Signature	_____		Signature	_____	
Date	_____		Date	_____	

7. PROPOSED WORKS

Please use numbers to locate vegetation on the **required site diagram** refer to Attachment 1 for an example.

#	Species/Common Name	Work Proposed	Reason	Estimated Height
1.				
2.				
3.				
4.				
5.				

8. SITE DIAGRAM

Must be completed as per example and notes. See Attachment 1.

Council will not accept this application without a clear site diagram.



Tree & Vegetation Management—Application Form

9. REQUIREMENT FOR SUPPORTING INFORMATION

- A. Please note after an initial assessment of your application has been undertaken you may be asked to submit an Aboriginal Report prepared by an AQF Level 5 Arborist. Examples of where an aboriginal report may be considered necessary to support an application include the following situations and/or species:
- Bushland* or individual plants which are bushland remnants, in particular vegetation that occurs on properties or sites which adjoin Buffalo Creek Reserve or Boronia Park Reserve.
 - Plant species that are listed as *rare, vulnerable* or *threatened* according to the Commonwealth *Environmental Protection and Biodiversity Conservation Act* or the NSW *Threatened Species Conservation Act*.
 - Trees or vegetation on lands which the *Hunters Hill Local Environmental Plan 2012* defines as *biodiversity* or *high biodiversity significance*.
 - Trees which are listed as a *heritage item*, or that are located upon a property which is listed as a *heritage item* according to the *Hunters Hill Local Environmental Plan 2012*.
 - Trees which are listed by the *Hunters Hill Significant Tree Register*.
 - Requests under section 82A of the *Environmental Planning and Assessment Act* for a review of the Council's determination regarding a previous application to remove or manage trees or vegetation.

OFFICE USE: (To be completed by Customer Service Officer)

Review of Property File

River Front Area	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Heritage: Whole Property	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Stone Wall	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Tree	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Significant Tree	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Past DAs / CDCs	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Site Diagram	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Comments	_____	

Customer Service Officer _____

Date _____

APPLICATION FEES

Please retain your receipt as proof of lodgement of the application

Fee Type	Development Application Fee (\$)	Permit Fee (\$)	
Tree Removal \$85.00 (1 tree) + \$30.00 for each additional tree			
Tree Pruning \$30.00 (1 - 5 trees), \$40.00 (6 plus trees)			
Review of tree & vegetation decision	\$60.00	Not Applicable	
DA Notification (Standard Cost)	\$93.00	Not Applicable	Receipt #
Total			

Payment Options:

By Post:

Cheques and Money Orders

At Council Offices:

Cheques, Money Orders, Credit Card, Eftpos

* Please note Council does not take Eftpos/Credit Card payments over the phone.



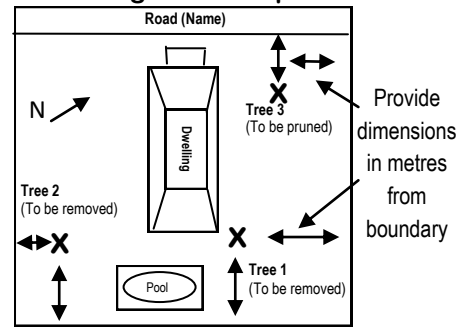
Tree & Vegetation Management—Attachment 1

Please draw site diagram below.

The diagram must show:

- A north point and road frontage.
- Existing buildings and structures on the site
- The location of the subject vegetation
- The distance to the nearest boundaries from the vegetation to be pruned or removed
- Vegetation on the site diagram is to be numbered to correspond with section 6.

Site Diagram Example



Notes:

1. Council must notify your neighbours if you are lodging a Development Application. Your site diagram will form part of this notification. Please make sure **it is easy to read and use dark ink** so it photocopies clearly.
2. If you have a copy of an existing accurate survey plan, it is advised that you lodge a copy of the survey with this application form.



Excerpt from Hunters Hill Consolidated Development Control Plan 2013

2.3.3 Vegetation which is prescribed by this Plan

Vegetation which is *prescribed* by this Plan requires a development consent or a permit from Hunter's Hill Council before pruning or lopping, cutting down or removal, ringbarking, destruction or injury, according to clause 5.9 of the *Hunters Hill Local Environmental Plan 2012*.

The following vegetation is *prescribed* by this Plan:

- (a) Any vegetation which has a height of 4 metres or more.
- (b) Any vegetation which has a stem diameter of 200mm or more, measured 1.4 metres above *ground level (existing)*.
- (c) *Bushland* or individual plants which are bushland remnants:
 - (i) On properties which adjoin Buffalo Creek Reserve or Boronia Park Reserve.
 - (ii) Including species that are listed as rare, vulnerable or threatened according to the Commonwealth *Environmental Protection and Biodiversity Conservation Act*, or the NSW *Threatened Species Conservation Act*.
- (d) Vegetation on lands which are defined by the *Hunters Hill Local Environmental Plan 2012* as having *biodiversity* or *high biodiversity significance*.
- (e) Trees which are listed as a *heritage item* by the *Hunters Hill Local Environmental Plan 2012*.
- (f) Trees which are listed by the *Hunters Hill Significant Tree Register*.

Notes. *Ground level (existing)* is defined by the *Hunters Hill Local Environmental Plan 2012*.

In this chapter, *bushland* is defined as vegetation which either is the remainder of natural vegetation upon the site, or vegetation which has been altered but remains representative of the site's natural vegetation in terms of structure and floristics.

A copy of the *Hunters Hill Significant Tree Register* may be obtained from the Hunter's Hill Council Administration Centre in Alexandra Street Hunters Hill, or downloaded at <http://www.huntershill.nsw.gov.au>.



Tree & Vegetation Management—Attachment 3

If your property is not a listed heritage item the following species of trees may be pruned or removed without involving Council. Please note that for five of the listed species this is only the case if the trees are under 10 metres in height.

Table 2.1: Exempt species (extract from Hunters Hill Consolidated Development Control Plan 2013)

Botanical name	Common name
<i>Acacia baileyana</i>	Cootamundra Wattle
<i>Acacia podalyrifolia</i>	Mount Morgan Wattle
<i>Acacia saligna</i>	Golden Willow Wattle
<i>Acer negundo</i>	Box Elder
<i>Ailanthus altissima</i>	Tree of Heaven
<i>Cinnamomum camphora</i> (except where over 10m metres in height)	Camphor Laurel
<i>Celtis</i> spp. (except where over 10 metres in height)	Hackberry
<i>Cotoneaster</i> spp.	Cotoneaster
<i>Eriobotrya japonica</i>	Loquat Tree
<i>Erythrina</i> spp. (except where over 10 metres in height)	Coral Trees
<i>Ficus elastica</i>	Rubber Tree
<i>Gleditsia triacanthos</i>	Honey Locust
<i>Grevillea robusta</i>	Silky Oak
<i>Lagunana patersonii</i>	Norfolk Is. Hibiscus
<i>Ligustrum lucidum</i> and cvs	Large Leaf Privet
<i>Ligustrum sinense</i>	Small Leaf Privet
<i>Liquidambar styraciflua</i> (except where over 10 metres in height)	Liquidambar
<i>Musa cavendishii</i>	Banana
<i>Nerium oleander</i>	Oleander
<i>Olea europaea</i> ssp. <i>cuspidata</i>	African Olive
<i>Pinus radiata</i>	Radiata Pine
<i>Pinus eliottii</i>	Slash Pine
<i>Populus</i> spp. (except where over 10 metres in height)	Poplar
<i>Robinia pseudoacacia</i>	Black Locust
<i>Salix</i> spp.	Willow
<i>Schefflera actinophylla</i>	Umbrella Tree
<i>Syagrus romanzoffianum</i>	Cocos Palm